



consulting
ARCHiTECTS
of ALBERTA
annual report 2010

Mission	1	Organizational Chart	12
Board List	2	Report from AAA Liaison	13
Membership List	2	Report from CEA Liaison	14
Co-Chairs' Report	3	Report from RAIC Liaison	15
Governance Committee Report	4	Treasurer's Report	16
Executive Director's Report	5	Financial Statements	17
Timeline	6	Member Charter	20
External Relations Report	8	Corporate Sponsors	21

Our Mission

To strengthen the practice of the consulting architectural firms of Alberta by serving as the business voice for our member firms.

The association represents, advocates for, and supports consulting architects to build a positive business environment for the architectural firms in Alberta.

Working together, members of the Consulting Architects of Alberta are creating a strong architectural profession better able to serve the needs of our clients and our communities.

Board of Directors

Vivian Manasc
 Doug McConnell
 Daryl Procinsky
 Barbara Shipman
 Robert Spaetgens
 Tom Tittlemore
 John Webster

Stephana Bobey Poulsen
 (AAA Representative)
 Jeff DiBattista
 (CEA Representative)
 Robert Stirling
 (RAIC Representative)



Board Planning Session - October 2009

Membership List

Charter

ACI Architecture Inc.
 Cannon Design Architecture Inc.
 DIALOG
 GEC Architecture
 Group2 Architecture Engineering
 HFKS Architects Inc.
 HOK
 HIP Architects
 IBI Group
 Kasian Architecture Interior Design
 and Planning Ltd.
 Manasc Isaac Architects Ltd.
 Marshall Tittlemore Architects
 ONPA Architects
 Rockliff Pierzchajlo
 Architects and Planners

S2 Architecture
 Barbara Shipman Architecture
 Stantec Architecture

Regular

Barr Ryder Architects & Interior
 Designers
 BKDI Architects
 Burgess Bredo Architect
 Coupland Kraemer Architecture
 & Interior Design
 Ferrari Westwood
 Babits Architects
 Field, Field & Field
 Gowling and Gibb Architects
 Hartwig Architecture Inc.
 Hodgson Schilf Architects Ltd.

McKay Hlavacek Architects Ltd.
 David Murray Architect
 NORR Architects Planners
 Riddell Kurczaba Architecture
 Engineering Interior Design Ltd.
 Russell Architecture
 Simpson Roberts Architecture
 Interior Design Inc.
 Sturgess Architecture
 The Workun Garrick Partnership
 Zeidler Partnership Architects

Affiliate

City of Edmonton
 University of Calgary



Daryl Procinsky



Tom Tittlemore

The inaugural year of the Consulting Architects of Alberta (CAA) has been a milestone event for Alberta architectural firms. Finally, an entity exists to advocate for the business interests of architectural firms within the province's design and construction industry.

We now join other professions within the province in having a strong, effective business advocacy voice. Along with the Royal Architectural Institute of Canada, which speaks to the broader advocacy of architecture within Canadian society, Alberta architectural firms can now be confident that their role and value is fully expressed in all respects.

Members of the CAA Board of Directors, alliance representatives from the Consulting Engineers of Alberta, the Alberta Association of Architects, and the Royal Architectural Institute of Canada, have expended enormous effort over the past year. They worked tirelessly to create our new society and place it 'at the table' with the clients, design professionals and contractors who comprise our industry.

Co-Chairs' Report

Regular, Charter and Affiliate membership already totals nearly 40 members, giving our work relevancy and legitimacy. Members have also expressed strong interest in joining the board for the upcoming year, providing succession and sustainability for the CAA.

The board has focused principally on governance and external relations during our first year, as represented by their respective reports. Looking ahead, energy and attention will also be directed into internal relations.

We are deeply grateful to the individuals behind the firms and organizations mentioned above for contributing to our impressive growth and maturity over the past year. Particular praise must be given to Barbara Bruce, our Executive Director who, through her enthusiasm, sheer determination and invaluable management expertise, has been instrumental in bringing our many successes forward.

As Co-Chairs of the Consulting Architects of Alberta, we have recognized the need for, and shared a common vision of, this organization over the past two years. Personally, and on behalf of our supportive firms, we are delighted to have witnessed the meaningful strides taken by this necessary organization.

Respectfully submitted,

Daryl Procinsky, ONPA Architects

Tom Tittlemore, Marshall Tittlemore Architects

Governance Committee Report

The Governance Committee of the Consulting Architects of Alberta is one of the three principal committees of the CAA Board of Directors. As described in the CAA organizational chart, the Governance Committee is responsible for: guidance to the executive officers; developing and maintaining a governance plan; developing board orientation; coordinating nominations of future board members; preparing new and overseeing existing policies and bylaws; coordinating finance and audit processes; and managing the contract of the Executive Director.

Considering that the CAA started from nothing during the 2009 / 2010 year, we have made great strides in clarifying the terms of reference for our governance. Our recruitment efforts have focused on attracting key architectural community leaders with specific skill sets, vision and passion for the advocacy of the business interests of Alberta architectural firms.

The CAA's impressive growth to almost 40 member firms over the past year is evidence that our organization's mandate is strongly supported throughout the province. Our organization's governance is central to our continued maturation and relevance in the design and construction industry.

Under the astute and experienced guidance of our Executive Director, Barbara Bruce, sound administrative procedures have been implemented from the onset. Core policies and processes have been established that should undoubtedly make for a 'lighter load' for future CAA Boards. Her contributions to our board's governance have been grounded in sound best practices for both short-term effectiveness and long-term sustainability.

I wish to express my heartfelt thanks the inaugural CAA Board for their substantial investment of time and talent. Thank you also to the general membership and the Charter Members for your critical financial contributions. The efforts of our alliance board member representatives RAIC, AAA and CEA have provided invaluable coordination and broad design industry support. And finally, to our new client Affiliate Members, your support for the CAA in these rapidly changing times is vital to the architectural firm members of this dynamic province.

Tom Tittmore, Marshall Tittmore Architects



Barbara Bruce

What a year it has been! I am honored to be working with such a dynamic and visionary group of leaders who not only identified a core need for their profession but then *did* something about it.

Coming from a background of over 20 years in the not-for-profit and association management environment, I was delighted to be asked

to help the Consulting Architects of Alberta establish their organization from the "ground floor" up. At my very first meeting with the Board and Charter Members, the excitement and sense of purpose in the room was tangible. The positive vibe that I felt then has continued on throughout this year. I am just as excited - if not perhaps more so - than I was when they first welcomed me on board. Together we have made great strides as we work towards two equally important objectives:

1. Serving the CAA membership by building relationships and advocating on their behalf; and
2. Building a sustainable and high performing organization able to support its mandate in the long-term.

Wherever possible, we are striving to follow best practices in association management so that the Consulting Architects of Alberta not only survives but thrives for years to come. With so many great ideas and issues to pursue, it would be easy for the CAA to get going madly off in all directions. I'm grateful that the board has been patient enough to strategically focus

Executive Director's Report

time and energy towards putting the core organizational elements in place.

Ultimately the CAA wants to be well-respected in the design and building industry, with strong governance, supported by a solid administrative framework, so that it can remain clearly focused on meeting our members' needs. While there is still much work to be done, I feel very good about what we have achieved in our inaugural year.

I would be remiss if I didn't take this opportunity to thank all those who have shared in "tutoring me" this past year by bringing me up to speed on industry-specific terminology, trends, issues and opportunities. Not only have the CAA Board and Charter Members supported me, but also client and industry representatives have warmly welcomed me.

Our sister association - the Consulting Engineers of Alberta - deserves a special mention. Right from the start, Wendy Cooper, her board and staff have been completely supportive of the CAA. They have shared information and resources, made introductions and provided invaluable advice. Our success this first year is due in no small part to their encouragement and assistance.

With a strong core membership, a strategic plan and an organizational chart in place, we are ready to move to the next stage by involving our members more actively in the work of the organization.

I look forward to new challenges and successes with all of you in the years to come!

Barbara Bruce, Executive Director

Consulting Architects of Alberta's first year

January through July 2009	Founding partnership established: The original firms commit to launching an organization to become the business voice for consulting architects in Alberta.
August 19, 2009	Official registration: Consulting Architects of Alberta, A Society - is formally registered with Alberta Corporate Registry.
August 25, 2009	Executive Director begins: The organization hires an Executive Director to work with them to bring their vision to reality.
September through December 2009	Committee work: The Consulting Architects of Alberta (CAA) begins to represent the consulting architects' perspective on a variety of industry committees.
October 2009	Recruitment campaign begins: Firms of all sizes and types are approached and invited to participate in the CAA. The momentum begins to build.
November 26, 2009	Fee guide review begins: The inaugural meeting of the Fee Schedule / Scope of Services Task Force takes place.
December 2, 2009	First event: The CAA joins with colleagues at CEA to host a business mixer in Edmonton.
December 14, 2009	Presentation to Alberta Infrastructure: Representatives from CAA make a presentation to senior management at Alberta Infrastructure to introduce them to the new organization. They receive a warm welcome and encouragement from the department.
February 16, 2010	Website launched: New online presence established.

April 15 - 17, 2010	Banff Session participation : The CAA has a booth at the Banff Session to raise awareness and build relationships. Significant momentum builds as a result of this event. Several new firms join.
May 20, 2010	Breakfast session: P3s: The Good, The Bad and The Ugly is the topic of the CAA's first breakfast presentation held in Calgary.
July 5, 2010	CAA discusses design excellence: The CAA is included in Alberta Infrastructure-led policy discussion on design excellence.
July 6, 2010	Industry Partners Meeting: CAA representatives join a select group of industry representatives invited by Minister Danyluk.
Spring/Summer 2010	<p>Advocacy and Recruitment continue: On behalf of its members, the CAA actively participates in cross-industry committees, monitors and responds to issues related to procurement, contracts and fees. The CAA is widely accepted by industry stakeholder, including key client groups, as an important business voice for consulting architects in Alberta.</p> <p>As the first fiscal year-end approaches, the CAA membership grows beyond 30 firms and Affiliate membership recruitment begins in earnest.</p> <p>CAA participates in planning for a jointly-presented Infrastructure Partners Conference to be held in late November.</p> <p>Momentum continues to build!</p>

The 2009-2010 campaign has earned our association recognition, acceptance, and respect. This level of success is due mainly to many long hours of work by our selfless board members. A special thank you is directed at these dedicated professionals.

The CAA External Relations Committee has been busy making connections, opening doors and building relationships. Establishing dialogue with key client groups, and offering professional business perspective, has placed our members at the forefront in change-related discussions.

Our inaugural year was highlighted by some significant accomplishments:

- We opened many doors and sat at the table with MLAs and other decision-makers responsible for the province and major municipalities.
- We worked strategically to position our members as “trusted advisors” and we contributed to several major client-driven initiatives. The CAA was at the table with industry partners contributing to the discussions at:
 - **Institutional Infrastructure Partners Committee.** This committee comprises construction associations, CEA, CAA, Alberta Road Builders, major institutions, municipalities, and several industry support organizations. Planning for HR implementation, timing, scheduling, and project forecasts are among the key topics addressed in our quarterly meetings.

- **Design Excellence Forum.** Design Excellence Guidelines are being developed under the direction of the Provincial Architect. A stakeholders’ forum included the CAA, AAA, CEA, and construction association members in direct dialogue with the ADM of Alberta Infrastructure.
- **CEA Board representation.** The CAA has representation on the CEA board as a non-voting member working to develop joint strategies related to government and key client communications.

Specific Issues Addressed

Focused discussions were held on issues that directly challenge our role and authority as professionals. Items specifically discussed with major client groups included:

- Contract language
- Intellectual property rights
- Requests for financial information
- Public opening of proposals reading submitted fees
- Requests for financial statements
- MERX federal mandate for bilingual documents

Fee Guide

At the 2009 board retreat, it was determined that one of the key goals for this year was to address the

longstanding *Recommended Fees for Professional Services*. A CAA task force took on this substantial challenge, inviting in representation from our colleagues at CEA. The new Fee Schedule has now been drafted as a living document. The new approach to developing the guidelines actually breaks the existing document into three parts: *Scope of Services*; *Definitions*; and *Fees for Services*. This suite of documents will invite the key industry clients for dialogue related to the evolution of project development. We look forward to having all members bring their experience, expertise and vision to the continued development of the documents.

Affiliate Membership Strategy

Although recruitment is formally the responsibility of the Internal Relations Committee, the Affiliate Membership has taken on a significant role. Thanks to our first Affiliate Members, a new and meaningful committee has been struck that brings industry partners, support organizations, and many key clients together to share ideas, challenges, and brainstorm solutions building on needs to provide visionary thinking that will benefit

INDUSTRY RELATIONS

Representatives of the CAA are actively participating on several cross-industry committees. The CAA’s participation brings forward the architect’s perspective to other participants and allows for the CAA to gather valuable market knowledge for the benefit of its membership.

- Architects and Engineers Building Committee
- ACA Standard Practices Committee
- Alberta Infrastructure Construction Management Advisory Committee
- Alberta Infrastructure VRAES Advisory Task Force
- CEA Board of Directors
- Construction Cost Escalation Committee
- Infrastructure Partners Conference Organizing Committee
- Institutional Infrastructure Partners Committee

External Relations Committee

everyone. Thank you to the University of Calgary and the City of Edmonton for their support as our first Affiliate Members.

Infrastructure Partners Conference

Another testament to the success of our organization is the desire of Alberta Infrastructure to create and host the inaugural Infrastructure Partners Conference (November 2010). The CAA sits on the conference organizing committee and is pleased to participate in creating an opportunity for members to bring regional issues and concerns to the key industry partners. We are grateful to all the firms that have sponsored this very important event.

Member Support for Advocacy Mandate

Our successes are the result of the unwavering support of our members. Charter Members came on board early on, and have invested significant time and capital in the midst of a challenging business environment. They put tremendous faith in our team and our ability to deliver on our vision and deserve our greatest appreciation.

In addition, our Regular Members have really come together to support us in our formative year. Their support has given us a vote of confidence to move forward with our important mission. Every member has contributed significantly to the CAA's credibility - we thank you and look forward to continuing to work with you.

Support of Colleagues

The CEA championed our cause from the very beginning and have been generous with their support on many levels. Sage advice on government related issues, decision makers, and protocols are much appreciated. This organization and their mentorship illustrate the values of partnering for improved effectiveness.

The board would like to thank RAIC, AAA and CEA reps who provided important perspective and broader design industry support. Without their endorsement, industry respect for the CAA would have grown at a much slower pace.

Administrative Leadership

Without doubt the most important and effective decision this year was in the finding and hiring of our Executive Director. Barbara Bruce has focused our efforts through exceptional execution of administrative procedures. Her implementation of core policies and processes, sound administrative procedures, and quality work has directed the board with precision. This leadership has enabled each member to act professionally on behalf of the membership, reduce the personal workload, and effectively manage the delivery of messages publically. Barbara's skill and experience will be essential in helping the CAA work toward long-term sustainability.

External Relations Committee

Looking Forward

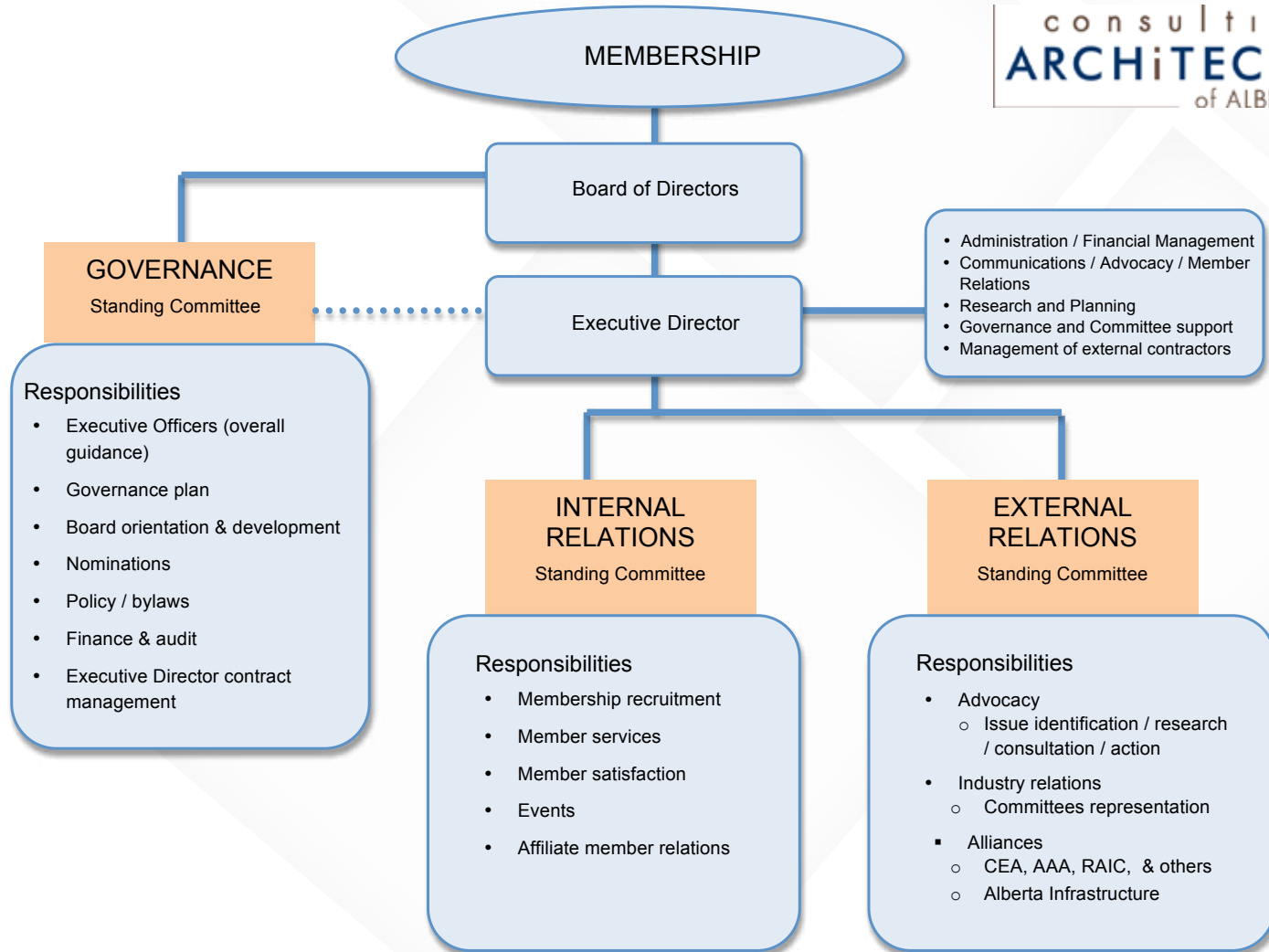
I am proud to be a member of an organization built by colleagues to advance our profession. The support we have received to date is humbling and I look forward to the growth of the organization and raising our profile in the industry. As we look to the future, our joint sustained efforts will increase awareness of the value we bring, at our industry partners and our clients.

Please continue to support our cause and get involved, we need your experience, vision and voice!

Daryl Procinsky, ONPA Architects

Co-Chair, Consulting Architects of Alberta

Organizational Responsibilities and Accountability



The Alberta Association of Architects (AAA) has been pleased with the establishment of the Consulting Architects of Alberta (CAA). This has helped the AAA clarify our role as the voice for our individual members and their professional interests in the areas of regulatory and legislative issues. We wholly support the CAA in their mandate to be the business advocacy voice of architectural firms in Alberta. The AAA appreciates that the CAA is taking on the role of business promotion in our province and have enjoyed working collaboratively to support our membership.

We commend the work done to date, and what the CAA has done to build relationships with other industry associations such as the Consulting Engineers of Alberta (CEA). The programs, seminars and mixers organized and promoted by the CAA have been informative and beneficial to its members. AAA has enjoyed working with members of the CAA, CEA and APEGGA on the development of a new Schedule of Fees for Building Projects and look forward to the new schedule being completed.

The CAA has graciously included a representative of the AAA to sit as a non-voting member at their board table. This has allowed the AAA insight into the issues being tackled by the CAA, an opportunity to provide regulatory perspectives, as well as open and honest discussions from a variety of perspectives.

We believe that working together, the AAA and the CAA will be able to represent Alberta architects and firms more broadly in with industry and with greater focus for each organization as we strive to meet our specific member needs and expectations.

Doug Ramsey, Group2 Architecture Engineering Ltd.

President, Alberta Association of Architects

(Note: Stephana Bobey Poulsen served as AAA Representative until April 2010)

Report from CEA Liaison

We wish to extend our congratulations to the Consulting Architects of Alberta on their first Annual General Meeting. This milestone could only have been achieved with hard work, and a sincere desire by the membership to show solidarity in dealing with issues that face the architectural community in Alberta. We are grateful to the CAA for the demonstrated collaborative effort that you have given us in dealing with common issues.

This year, the Consulting Engineers of Alberta have embarked on revising our mission and vision statement, in an effort to keep current with the membership and our long-term goals of continuing to be a recognized voice in the consulting community.

We continue to focus efforts on:

- Exploring options to promote competition through Qualifications Based Selection of consultants.
- Liaising with the Association of Consulting Engineers of Canada, more specifically with respect to the ACEC 31 and 32 Contract Documents
- Educating clients with respect to Best Practise procurement methods

- Providing clients with an understanding of the New West Partnership Trade Agreement (formerly TILMA)
- Developing relationships with similar organizations with similar objectives
- Working with the CAA to tackle common issues such as fee structures, and consulting contracts
- Developing a stronger Buildings Group in both major centres, Edmonton and Calgary
- Continuing to mentor and respond to our Young Professionals Group

As well, we are in the process of developing a three-year “rolling plan,” primarily in an effort to maintain a level of continuity and understanding at a board level.

Once again, congratulations on the success and growth of your membership! We are proud to be associated with you, and look forward to the continued cooperation between our organizations.

Ravi Abraham, Stebnicki and Partners

Report from RAIC Alberta Chapter Liaison

The RAIC Alberta Chapter is most grateful to have been given the chance to collaborate with the CAA almost from its inception. Having been granted a non-voting chair at regular CAA Board meetings has given the Chapter the ability to not only observe, but to participate in many of the discussions and debates that have, thus far, helped to define the mission and character of the CAA as a “business voice for architects.” Our hope is to continue this relationship and to, wherever possible, partner with the CAA on advocacy initiatives where our combined voices will bring added strength and presence to issues of mutual interest and concern.

At this past year’s Banff Sessions, hosted by the Alberta Association of Architects, our organizations combined resources to secure a booth at the event trade show. The booth generated a lot of traffic and gave AAA members the opportunity to see how the advocacy landscape in Alberta had evolved over the past year. More importantly, it provided a conversational setting for architects to learn about or to suggest how their voice could be heard on

issues that are of concern to the profession as a whole, to the practice of architecture, or to architecture in general.

Like the CAA, the RAIC Alberta Chapter is still relatively new, still evolving, still finding its voice and defining its role as an advocate for architecture and architects in Alberta. The coming 12 months will bring many challenges, but it is reassuring to know that the CAA will continue to grow and to gain strength in its advocacy role. This will only add to the credibility of, and contribution being made by, practicing architects in Alberta in their role as effective agents in the sustained—and sustainable—economic and cultural vitality of our province. The RAIC looks forward to the continued success of the CAA in fulfilling its mission over the next year and are proud to offer whatever assistance we can in helping you to realize that success.

Robert Stirling, GEC Architecture

President, RAIC Alberta Chapter



John Webster

I am honoured to submit the first annual Treasurer's Report and to report that we have completed our first year successfully with a small reserve going forward. The founding members of the Consulting Architects of Alberta came together and provided the much needed funding a start-up organization such as

this requires. These funds, together with additional Charter Membership fees, have allowed the CAA to engage an Executive Director who provides the full-time administration and support to your board that has allowed the CAA to grow as much as it has in its first year.

The CAA grew from 12 firms to 35 in its first year. Continued membership growth will secure the CAA's

role as the organization that represents the practice of architecture in Alberta and will enhance the financial viability of the organization. With Charter Membership now capped, additional revenue sources (broader affiliate membership base and sponsorship) are being explored to enable the CAA to undertake its main role as an advocate of the practice of architecture. Having the reserve has also allowed the CAA to invest in short-term cashable GICs for some investment income. CAA-sponsored events in support of its membership are provided as a benefit of membership and not as a revenue generator.

We are off to an impressive start and are relying on your ongoing support to build a sustainable organization for our members. Although not specifically identified within the financial statement, the donation of time by your board members is critical to the success CAA realized in 2010.

John Webster, Stantec Architecture



Review Engagement Report

To the Members of Consulting Architects of Alberta

We have reviewed the statement of financial position of Consulting Architects of Alberta as at July 31, 2010 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the Society.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.

Edmonton, Alberta
September 30, 2010

CHARTERED ACCOUNTANTS

Financial Position/Statement of Operations

STATEMENT OF FINANCIAL POSITION

JULY 31, 2010 (Unaudited)

Assets	
Current	\$ 78,948
Cash	33,720
Accounts receivable	380
Prepaid expenses	\$ 113,048
Liabilities and Net Assets	
Current	
Accounts payable and accrued liabilities	\$ 13,088
Deferred revenue	56,778
Goods and services tax payable	5,888
Net Assets	75,754
	\$ 37,294
	113,048

STATEMENT OF REVENUES AND EXPENDITURES

JULY 31, 2010 (Unaudited)

Revenues	
Membership dues - Charter	\$ 174,079
Membership dues - Regular	12,938
Membership dues - Affiliate	2,583
Sponsorship revenue	1,500
Program fees	1,320
Operating revenue from other sources	698
	193,118
Expenses	
General and administration	127,677
Communications	14,259
Governance	4,458
Bad debts	4,230
Member relations	3,933
External relations	1,267
	155,824
Excess of revenues over expenses	\$ 37,294

STATEMENT OF CHANGES IN NET ASSETS

JULY 31, 2010 (Unaudited)

Net assets - beginning of year	\$ -
Excess of revenues over expenses	37,294
Net assets - end of year	37,294

STATEMENT OF CASH FLOWS

JULY 31, 2010 (Unaudited)

Operating activities	
Excess of revenues over expenses	\$ 37,294
Changes in non-cash working capital:	
Accounts receivable	(33,720)
Accounts payable	13,088
Deferred income	56,778
Prepaid expenses	(380)
GST payable (receivable)	5,888
Increase in cash flow	78,948
Cash - beginning of year	\$ -
Cash - end of year	\$ 78,948

Notes to Financial Statements

1. Description and purpose of the organization

Consulting Architects of Alberta ("the Society") was formed in 2009 as a not-for-profit organization. As a not-for-profit organization under the Income tax Act, the organization is not subject to income taxes. The mission of the Society is to strengthen the practice of the consulting architectural firms in Alberta by serving as the business voice for its member firms.

2. Summary of significant accounting policies

These financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles ("GAAP"). The precise determination of many assets and liabilities is dependent on future events. As a result, the preparation of financial statements for a period involves the use of estimates and approximations which have been made using careful judgment. The significant areas requiring management estimates include the allowance for doubtful accounts. Actual results could differ from those estimates and approximations. The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized as follows:

Cash

Cash consists of demand deposits with a financial institution.

Contributed services

Volunteers contribute large numbers of hours every year to assist the Society in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Revenue Recognition

The Society follows the deferral method of accounting for contributions. Contributions are recognized as revenue in the year in which they are received or receivable. Membership fees related to future periods are deferred until that period has passed.

3. Capital management

The Society defines capital as the sum of unrestricted net assets. The Society is not subject to externally imposed requirements on capital. The Society's objectives when managing capital are to hold sufficient unrestricted net assets to enable it to continue offering its services in the event of unexpected losses and avoid major fluctuations in fees from year to year. The Society's investment policy is set by the Board of Directors and seeks to minimize exposure to capital market risk while earning a prudent return. Investment is restricted to highly liquid, guaranteed deposits.

4. Financial instruments

Financial instruments are defined as contractual rights to receive or deliver cash or another financial asset. The Society's financial instruments consist of recorded amounts of cash, accounts receivable, accounts payable and accrued liabilities.

The Society is not exposed to significant currency, interest and commodity risk as a result of carrying these financial instruments.

The Society is exposed to the following risks in respect of certain of the financial instruments held:

Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is exposed to a concentration of credit risk from members as 75% of receivables are from three members.

Fair Value

The Society's carrying value of cash and cash equivalents, accounts receivable, and accounts payable approximates its fair value due to the immediate or short term maturity of these instruments.

Member Charter

As a member of the Consulting Architects of Alberta we appreciate the need to participate in and support our organization and to respect our relationships with other member firms. By signing this charter, we affirm that our practice acknowledges the mission statement and business voice of the Consulting Architects of Alberta and will uphold the following principles:

1. Our firm will participate in and support the Consulting Architects of Alberta as the business voice representing our profession in Alberta.
2. Our firm will relate to other member firms with integrity, and in a manner that will enhance the stature of architecture and the profession in general. We will foster a high level of trust among our member firms and will not act unprofessionally to impugn the reputation of others.
3. Our firm will respect the clientele of other members of the Consulting Architects of Alberta and will not attempt to supplant their pre-existing project relationships.
4. Our firm and our agents will conduct our recruitment efforts with professionalism, ethics, and integrity; the way we would wish to be treated by others.

Through our work together as a member of the Consulting Architects of Alberta, we will create a strong architectural profession better able to serve the needs of our clients and our communities.

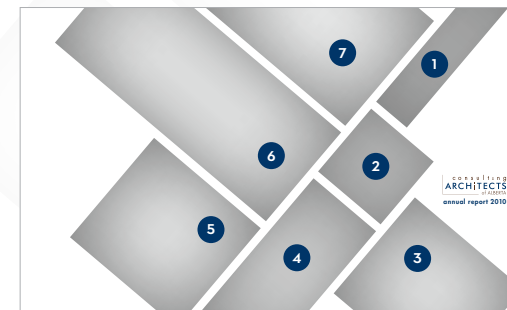
Annual Corporate Sponsors

Platinum Sponsors

Thank you to the following for their generous support:

RILEYS

Celebrating 60 Years



Cover images supplied by the following member firms:

- | | |
|--|---|
| 1 The Water Centre, Calgary,
Manasc Isaac Architects | 5 Health Research Innovation
Facility, University of Alberta,
ONPA Architects in partnership
with HFKS Architects |
| 2 Okotoks Municipal Centre,
Marshall Tittlemore Architects | 6 Calgary Police Services,
Stantec Architecture |
| 3 G.H. Dawe Community Centre,
Red Deer,
Group2 Architecture Engineering | 7 Okotoks Health Centre,
S2 Architecture |
| 4 Edmonton International
Airport Office Tower,
DIALOG | |

www.consultingarchitects.ab.ca

the business
voice of alberta
architects

